



Pet Professional Accreditation Board – Reference Letter Policy

Re: _____
Candidate for PPAB PCBC Accreditation

The candidate named herein is seeking to be accredited with The Pet Professional Accreditation Board. The credentialing process requires that applicants adhere to PPAB requirements for membership, be able to demonstrate 300 hours of experience teaching group training classes over the past 12 months and/or 150 hours of private training consultations over the past 12-months to be eligible to apply for the PCBC certification.

One training hour unit is defined as one 60-minute session of private training or one 60-minute session teaching a group class. Applicants must also have completed 30 continuing education credit hours at professional seminars, workshops and/or webinars during the previous three years -.

Applicants must provide two written references which must include one from two of the following categories: a PPG member or colleague, a veterinarian or a client.

Please circle – are you a: COLLEAGUE/PPG Member VETERINARIAN CLIENT

Please indicate how you are familiar with the applicant’s skills:

- I have worked with the applicant directly
- My clients have reported to me regarding their experiences with the applicant
- Word of mouth referrals from other professionals
- Personal discussions with the applicant
- The applicant is a current or former student of mine

(Please use the reverse side to make any additional comments regarding this applicant.)

Please read the accreditation requirements and statement below. If you feel the applicant should be accredited, please add your signature:

I am familiar with the applicant’s training and handling abilities in the ways checked above. I support accrediting the named individual.

Signature

Date